



# MOVE - OUT CLEANING CHECK LIST

## BATHROOM

- Tubs:
  - o Scrubbed down, all grime/soap scum/mildew
  - o All dried off after cleaning
  - o Shower heads cleaned
  - o Outside of tub clean & dried
- Toilet:
  - o All black mildew scrubbed off inside/out
  - o Bottom of toilet rim around cleaned
- Sinks - cleaned/dried
- Light fixtures - washed/dried
- Doors & cabinets scrubbed if needed & cleaned inside/out
- Baseboards in bathroom also cleaned
- Floors: Vacuumed and mopped
- Clean:
  - o Drain Flanges
  - o Mirrors
  - o Towel Rack
  - o Toilet Paper Holder

## BEDROOMS

- All baseboards cleaned by hand
- Windows & blinds dusted & cleaned by hand
- Closets dusted & cleaned by hand
- Doors cleaned
- Light fixtures: washed/dried
- Carpet: corners/edges vacuumed

## LIVING/DINING ROOM AREA

- Light fixtures cleaned & dusted: washed/dried
- All blinds & windows dusted & cleaned by hand
- Baseboards cleaned by hand
- Carpet: corners/edges vacuumed
- Sliding door, if any, is cleaned inside & out

## FLOORING

- Carpets:
  - o Vacuum/Shampooed - free of stains
  - o Use crevice tool to vacuum edges of carpet at baseboard & door casings
- Vinyl:
  - o Sweep/Vacuum
  - o Mop

Dirty/Stained carpet **IS NOT** 'normal wear and tear' and you **WILL** be charged for carpet cleaning or replacement.

## LAUNDRY ROOMS

- Cabinets wiped/dusted
- Floors swept & mopped
- Door cleaned & dusted off
- Washer/dryer
  - o Clean all outside surfaces
  - o Remove all dirt/scum from inside rims
  - o Clean Filter of dryer
  - o Pull out and clean beneath/behind/beside Washer/Dryer

**BE CAREFUL NOT TO DETACH OR DAMAGE WATER LINES, DRAIN OR VENT HOSES, OR ELECTRIC CORDS.**

## ALL & MISC. AREAS

- All closets - cleaned & dusted out
- Replace any burned out light bulbs (inside & out)
- Fixtures: Remove/wash/replace
- Smoke Detector: Replace 9V battery if needed (You will be charged to repair or replace any missing or disabled detectors.)
- Remove all fasteners, hangers from walls/ceilings. (DO NOT SPACKLE OR REPAIR ANY HOLES.)
- Wipe down all door frames/window/window sills/blinds/ceiling fans/Baseboards
- Patios/Balconies:
  - o Remove ALL items
  - o Clean & sweep

## KITCHEN

- Cabinets & Drawers:
  - o Empty
  - o Vacuum out
  - o Clean grease/stains from inside/outside
  - o Dust tops of cabinets that do not meet ceiling
- Stove - Clean:
  - o Drip pans (Replace if cannot be cleaned)
  - o Oven Racks
  - o Lift Stove top and clean underneath & around edges
  - o Pull out from wall, clean sides & flooring
  - o Clean Bottom pan drawer
- Fridge/Freezer - Clean:
  - o Remove drawers/shelves & wash/dry/replace
  - o Clean inside/outside walls & bottoms
- Dishwasher - Cleaned inside & outside
- Countertops cleaned & stains removed
- Sink is washed, scrubbed, & dried off

- 1) You must remove **ALL** your belongings from the premises. (i.e. personal items, food, furniture, trash, etc.) If it was not there when you moved in, it should not be there when you move out.
- 2) **REMOVE** (if you had installed): Satellite dish(s), alarm system(s), additional cable line(s)
- 3) You are expected to leave your rental unit **COMPLETELY CLEAN** and ready for the move-in of the next occupant.
- 4) You **MUST NOT** leave the keys in the unit. You are responsible for rent until you return **ALL KEYS** to our office.